



## SoCalGas Ordering Portal Guide

Welcome to the SoCalGas Program Procurement Portal, a wholesale materials and supply ordering, delivery, and customer service platform developed and implemented by AM Conservation on behalf of SoCalGas. This service is provided exclusively for select implementers and contractors participating in designated SoCalGas programs.

Two SoCalGas program-specific Ordering Portals are available, each offering pre-qualified measures for use in their respective programs. One portal provides measures for use in SoCalGas Energy Efficiency programs, and the other portal is focused on products for use in SoCalGas Energy Savings Assistance programs. URLs for each program are below.

### **EE Portal** - Ordering for Energy Efficiency Measures:

[tradeallysupply.com/socalgas\\_ee](https://tradeallysupply.com/socalgas_ee)

### **ESA Portal** - Ordering for Energy Savings Assistance Measures:

[tradeallysuppppy.com/socalgas\\_esa](https://tradeallysuppppy.com/socalgas_esa)

### **Ordering Restrictions:**

Only approved implementers and contractors (“Companies”) supporting these programs may order through the respective portals. Purchases are monitored by SoCalGas and any products purchased through a particular portal must be installed as part of the SoCalGas program aligned with the portal through which they were purchased. In other words, purchases made through the Energy Efficiency Measures portal must be installed in the Energy Efficiency Program and purchases made through the Energy Savings Assistance portal must be installed in the Energy Savings Assistance Program.

### **Pricing Information:**

The product pricing displayed within the portals is exclusive to SoCalGas ESA and EE Program Partners.

### **Log-In Credentials**

Each Company’s account has been created on the company’s behalf. To order, Companies should enter their credentials on the Customer Login page.

#### Registered Customers

If you have an account, sign in with your email address.

**Email \***

**Password \***

## Companies may place orders in one of five ways.

The traditional method is ordering by navigating to a Product Page and adding the selected product to your shopping cart, similar to ordering from conventional retail eCommerce sites. Customers will be able to navigate to a page showing all the products available for use in a particular SoCalGas program, or view products by measure category or by brands. Product Page information includes product images, summary product specifications, links to manufacturer-supplied documentation, and wholesale pricing. See the example below.



## Navien 150K BTU 4.3 gpm 0.95 UEF Tankless Water Heater

IN STOCK SKU Z-NPE-180A2

\$1,990.00

[Notify me when the price drops](#)

Qty

1

Add to Cart

[Add to Compare](#)

Model: NPE-180A2 Case: 1

Details

More Information

Navien has been an efficiency advocate for 25 years. The NPE-240A2 is a result of their dedication to providing an effective and green water heating unit. The NPE-210A2 and all Navien models utilize condensing technology which captures additional heat lost by typical water heaters. The Navien NPE-180A2's energy factor is superior to both traditional water heaters and noncondensing tankless models.

### TECHNICAL SPECIFICATIONS

BTU: Natural gas: 10,000 - 150,000 BTU/h (2.93 - 43.95 kWh)  
Propane: 10,000 - 150,000 BTU/h (2.93 - 43.95 kWh)

#### FLOW RATES:

35°F temp rise 8.4 GPM (31.8 l/m)  
45°F temp rise 6.5 GPM (24.6 l/m)  
67°F temp rise 4.3 GPM (16.3 l/m)

#### TEMPERATURE SETTINGS:

INSTALL LOCATION: Indoor/outdoor

POWER SUPPLY: Natural gas/propane

### INSTALLATION

Installation must conform with local codes, or in the absence of local codes, the National Fuel Gas Code, ANSI Z223.1 / NFPA 54 (latest edition) and/or the Natural Gas and Propane Installation Code CSA B149.1 (latest edition). When applicable, installation must conform with the Manufactured Home Construction and Safety Standard, Title 24 CFR, Part 3280 or the Canadian Standard CAN/CSA-Z240 MH Mobile Homes, Series M86.

### DOCUMENTS & PHYSICAL SPECIFICATIONS

DIMENSIONS: 17.3" W x 27.4" H x 13.2" D

WEIGHT: 73 pounds

[SPEC SHEET](#)

To streamline the procurement of frequently purchased products, 3 Quick-Order methods are offered in a Quick-Order Window.

They are as follows:

- ① Single-SKU/Product Name Ordering
- ② Multi-SKU Ordering
- ③ Spreadsheet Upload

Each Quick-Order method is illustrated and explained below.

# Quick Order

Enter SKU or search by Product Name \*

Qty \*

Enter Multiple SKUs

▲

Use commas or paragraph to separate SKUs.

Add to List

Add from File

▲

File must be in .csv format and include "SKU" and "QTY" columns [Download Sample](#)

Choose File

① Single-SKU/Product Name Ordering


On the left side of the page Companies can enter either a single SKU number or a product name for “one product at a time ordering”. After the SKU or Product Name is entered, select the intended item, and specify the quantity. As these products are added to the cart, on-hand inventory is checked and the SoCalGas program wholesale price is applied.

Enter SKU or search by Product Name \*

Qty \*


5000.569

10

 Honeywell Home T9 Thermostat w/Sensor  
\$141.00

5000.568

50

 Honeywell Home T6 Pro Smart Thermostat  
\$127.80

② Multiple SKU Ordering

To order multiple SKUs at the same time use the Enter Multiple SKU field. Simply type a comma between SKUs or enter paragraph separated list of SKUs to be ordered and click the Add To List button. Once submitted, a screen will appear on which order quantiles can be adjusted.

Enter Multiple SKUs

▲

Use commas or paragraph to separate SKUs.

Add to List

Add from File

▲

File must be in .csv format and include "SKU" and "QTY" columns [Download Sample](#)

Choose File


③ Spreadsheet Upload

Alternatively, Companies can upload a two-column spreadsheet with the SKU number in column A and the Quantity to be ordered in column B, allowing those products to be added to their Order quickly and easily.

A	B
sku	qty
5000.568	10
2500.5465	1650
7000.34	2

Regardless of the ordering method, Companies will be presented with an Order Summary prior to completing the Order. If any of the ordered products are not in stock, the Company will be shown both the quantity of items that will be shipped, as well as the quantity of items that will be backordered.

Item

Honeywell Home T9 Smart Thermostat

Price

\$156.39

Qty

15

Subtotal

\$2,345.85

Move to Wishlist

Add to Requisition List

⚙

🗑

Summary

Estimate Shipping and Tax ▾

Subtotal

\$2,345.85

Shipping (Best Way - Ground)

\$65.99

Tax

\$146.62

Order Total

\$2,558.46

Requisition Lists - Another Way To Order Easily

Companies may create their own requisition lists, allowing preferred products in the preferred quantities to be preloaded to facilitate recurring orders. To create your own requisition list, navigate to your preferred products, click the hamburger menu beside the product image and add to or create a new requisition list. Alternatively, you can navigate to the requisition list landing page, click create a new requisition list, and begin adding your preferred products by taking the same steps listed above. Once the list is created, you can select the desired items on the list and click add to cart.

Create Requisition List

Requisition List Name \*

Description

Save

Cancel

Requisition Lists

Create New Requisition List

Name & Description	Items	Latest Activity	Action
Faucet Aerators	2	Aug 11, 2025	<a href="#">View</a>
Smoke/CO Alarms	1	Aug 11, 2025	<a href="#">View</a>

Will-Call Items

For Will-Call available products, such as tankless water heaters, Companies may select the pick-up location during the chectout process.

Local Supply Means Fast Local Delivery

For orders being delivered, fulfillment will occur from one of our “In SoCalGas Territory” inventory locations.

Order Confirmation

Within minutes of completing a transaction, Companies will receive a confirmation email with order details included.

## General Portal Questions

### How do I register for the SoCalGas EE or ESA Portals?

To create an account to access either the EE or ESA Portal, fill out the New Company Form. This form can be accessed by clicking on the sign-in button on top of the home page. Once the form is submitted, your AMC representative will reach out to finalize your profile.

### How do I change my email and/or password?

To change your email and/or password click on "My Account" button, then click edit. Once editable, click either "Change Email" and/or "Change Password" buttons in the desired fields and save.

### What if I need a product that isn't yet available on my portal?

Initial product availability is currently being prioritized based upon Implementer and Contractor feedback and SoCalGas' estimated historical program volumes. The catalog of products available on each portal will continue to expand on a regular basis. Should you require a specific product more quickly please contact Chase Griswold, **Cgriswold@amconservation**, with your requested item.

### How do I know which measures are eligible in each SoCalGas program?

Eligible program measures are available within their respective program portals. Items that are eligible for the ESA program will be available through the ESA Portal. Items that are eligible for the EE Program will be available through the EE Portal.

### How do I set up payment options for my portal purchases?

#### CREDIT CARD

Credit card information may be entered during checkout for online orders.

To have a credit card available in AM Conservation's financial system to support phone orders, contact your AMC representative, Chase Griswold, at **Cgriswold@amconservation.com** or call **800-777-5655**.

#### TERMS

To set up net 30 terms, contact your AMC representative, Chase Griswold, at **Cgriswold@amconservation.com** or call **800-777-5655**.

### Who is my Point of Contact for support with AMC?

For general portal support, contact your AMC representative, Chase Griswold, at **Cgriswold@amconservation.com** or call **800-777-5655**.

## Tankless Water Heater Availability & Shipping Policy

### When can I expect to receive my shipped order?

We offer free next-day delivery anywhere in the SoCalGas service territory, if ordered by 2PM the prior day, regardless of qty.

### When can I pick up an order if I requested Will-Call?

Will-call pick-up is available within 30 minutes of the order being placed.

## Tankless Water Heater Non-Warranty Return Policy

### How do I make a non-warranty return?

#### **RMA REQUIRED:**

All returns require a Return Material Authorization (RMA) number issued by AMC. To obtain an RMA number and shipping details, contact your AMC representative, Chase Griswold, [Cgriswold@amconservation.com](mailto:Cgriswold@amconservation.com).

#### **PRODUCT CONDITION REQUIREMENTS:**

All returns must be unopened, in original packaging, and in resalable condition.

#### **RESTOCKING FEES:**

0%: 1-30 days from purchase  
25%: 31-90 days from purchase

#### **SHIPPING:**

Paid for by purchaser.

## General Product Shipping Policy

### When can I expect my order to ship?

Most orders will be ready for shipment within two business days. Tracking information will be provided by email for each order.

## General Product Non-Warranty Return Policy

### How do I make a non-warranty return?

#### RMA REQUIRED:

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#### PRODUCT CONDITION REQUIREMENTS:

All returns must be unopened, in original packaging, and in resalable condition.

#### RESTOCKING FEES:

0%: 1-30 days from purchase

25%: 31-90 days from purchase

#### SHIPPING:

Paid for by purchaser, unless the item was damaged during initial delivery.